Summer School Census 2024 – Readiness Bulletin Number 2

Purpose

The purpose of this note is to provide school census contacts with important information in readiness for the 2024 summer school census. All school census contacts should have already received an early warning readiness email (issued 22 April 2024) and the advice offered here should be read in conjunction with that bulletin.

Data collection timetable and key dates

The census date for the 2024 summer school census is Thursday 16 May.

Summer census COLLECT familiarisation

A 'beta' release of the 2024 summer school census live COLLECT blade is available for you to become familiar with. This will remain available until 4pm on Friday 10 May at which point the blade will be removed and cleared out in advance of the start of the live collection on Thursday 16 May.

School census data collection guidance

The school census manual for the 2023 to 2024 academic year is available on the [school census website](#)

Early years funding

Following the extension of the early years funding entitlements to 2 year olds there will be COLLECT reports for the dedicated schools grant and early years pupil premium available for you to run in COLLECT during the live collection to check the number of pupils included for these entitlements. Please ensure that these reports are checked and verified in conjunction with LA Finance Officers in advance of the summer school census database closing to amendments from schools and local authorities on 3 July. Amendments to the database will not be possible after this

date and, consequently, this will be your only opportunity to contest your funding pupil numbers. Further information on the new entitlements can be found [here](#)

Known issues

The following are issues which have been identified in the XSLT and though an updated version has been issued, software suppliers may not have had sufficient time to implement the changes into their systems:

E3031 if a pupil aged two does not qualify for expanded hours the field should be left 'blank', unfortunately the original validation rule specified that this field should be in the range 0-15. We had to update the validation to state that if the eligibility code has been provided then expanded hours should be in the range 0-15. Therefore, for schools who trigger E3031 who do not have expanded hours or an eligibility code, the error will disappear when the return is loaded onto COLLECT, only genuine errors will remain.

E3034 the amendment we made to E3031 has unfortunately impacted E3034 and therefore we had to make an amendment to this validation rule. This error will now trigger if the pupil is not aged 2, has an eligibility code and expanded hours are present. Previously the expanded hours had to be greater than '0'.

E3100 There was a spelling mistake in the XSLT which has caused this error to trigger for pupils aged 3 and those pupils aged 4 in nursery provision who have an eligibility code and extended hours. This error will disappear when uploaded onto COLLECT and only genuine errors will remain.

E3110 This error incorrectly triggers for pupils aged 2 with a date of birth of 2021-04-01. The error will disappear when the file is uploaded onto COLLECT and only genuine errors will remain; please note this amendment is not in the latest version of XSLT issued to software suppliers.

E3140 if a pupil aged 3 and those pupils aged 4 in nursery provision do not qualify for extended hours then the fields should be left 'blank', Unfortunately for such cases this error triggers incorrectly. The error will disappear when the file is uploaded onto COLLECT and only genuine errors will remain.

School summary Table 12

For the autumn term incorrectly displays the date as 1 September 2023 to 31 December 2023. The correct date range is 1 August 2023 – 31 December 2023. Please note the pupil numbers applied to the fields are based on the correct date range.

Further support

A data collection forum is available for all data collection contacts to access. The purpose of the forum is to provide a facility to allow customers to exchange ideas and good practice relating to specific data collections and related Data Operations systems. To gain access to the forum please complete a [service request form](#).

As always, if you have any queries about any of the points covered in this note, COLLECT or school census in general, please use the [service request form](#).

Please use the [feedback form](#) if you have any comments about the data collection content on the web site, the service offered by the data collection helpdesk, the COLLECT system or any other aspect of our data collection service.

Thank you for your support and cooperation

Kind regards
Data Operations Service Desk