# School travel year planner example

**School name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Primary School

**2024/2025 TfL accreditation goal:** Bronze/ Silver/ Gold

***Example Planner to achieve Bronze -* Our school needs:** 10 **Travel** activities; 6 **Supporting** activities; 0 **Consultations** (Silver and Gold accreditation only); Evidence: one piece per story; completed annually, usually in the summer term; **Issues**: particular to your school; Set 2 **targets**. Campaigns are in bold; possible related activities marked \*

**-** Set 2 targets

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| **Autumn 1 term Activities** | **Activity type** | **Evidence** |
| Recruit Explorers + introduce in Assembly | Travel | Photo of assembly (Think GDPR) |
| **Bike to School Week campaign,** Bling your Bike | Travel | photo of blinged bikes or numbers of bikes in bike shed |
| **Walk to School Week campaign,** *Include:* Autumn Active Travel Challenge, Bookmark design competition | Travel | Photo of completed bookmarks |
| Set up a school travel notice board | Supporting | Photo of notice board |
| **Autumn 2 term Activities** | **Activity type** | **Evidence** |
| **Road Safety Week campaign,** *Include:* Road Safety Lessons | Supporting |  |
| Organise a Be Bright Be Seen stall | Travel | Photo of stall / entries |
| Explorers run a *Brighten your Bag* competition | Travel | web link |
| Update the school website with a school travel page share school’s ‘walking map’ and any initiatives/news | Supporting |  |
| **Spring 1 term** | **Activity type** | **Evidence** |
| Winter Walk \*Promote cycle to work scheme with staff |  | email |
| Attend JTA workshop  | Travel | Evidence: photo |
| Promote TfL’s online Cycle training though various social media and newsletter | Travel | Evidence: link to social media post |
| **Spring 2 term** | **Activity type** | **Evidence** |
| Newsletter - invite parents and carers to get involved in the Bling your bike, scooter, shoes Day | Supporting | copy of newsletter |
| **The Big Walk and Wheel campaign** *Include:* Golden Lock, Bling your Bike, shoes, scooter day, Be Bright Accessory Day ,Design a new bike helmet competition | Travel | entries, photos; copy of newsletter with report of BW&W |
| Summer **1 term**  |  |  |
| **Walk to School week** *Include:* Summer Active Travel Challenge | Travel | image of bookmarks completed; JTAs stamping bookmarks |
| **Summer 2 term** |  |  |
| **Bike week** *Include:* Dr Bike, Bikers’ Breakfast | Travel | Dr Bike report; image |
| Go Green for Clean Air Day | Travel | photo |
| PSHE lessons on the environmental benefits of Active travel (linked to Clean Air Day) | Supporting | pupil work |
| Staff and pupil Hands Up Surveys |  | this does not count as a story but must be completed to achieve accreditation |

# School travel year planner template

Total activities planned:

* Travel x 16
* Supporting x 8
* Consultations x 0

Please remember, all activities count towards Silver and Gold Accreditation and evidence needs to be uploaded for each activity.

**Our school needs:** ­\_\_ Travel activities; \_\_ Supporting activities; \_\_ Consultations (Silver and Gold accreditation only); **Evidence**: one piece per story; 1 Staff and pupil Hands Up Survey, completed annually; Set 2 targets

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| **Autumn 1 term Activities** | **Activity type** | **Evidence** |
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| **Autumn 2 term Activities** | **Activity type** | **Evidence** |
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| **Spring 1 term** | **Activity type** | **Evidence** |
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| **Spring 2 term** | **Activity type** | **Evidence** |
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| **Summer 1 term**  | **Activity type** | **Evidence** |
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|  |  |  |
| **Summer 2 term** | **Activity type** | **Evidence** |
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|  |  |  |
|  |  |  |

Total activities planned: Travel x \_\_; Supporting x \_\_; Consultations x \_\_

Please remember, all activities count towards Silver and Gold Accreditation