



ILM Level 3 and 5 in Leadership and Management Qualifications

ILM Level 3 in Effective Coaching

Introduction to Coaching

The Team...

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- Nigel Edghill - Leadership and Management Programme leader
- Noella Lynch-Edghill - Leadership coach/Programme tutor

Course Overview

- The ILM Level 3 and Level 5 Leadership and Management qualifications are **internationally** recognised **professional qualifications**.
- Delegates will get the opportunity to develop best-practice Leadership and Management skills
- This qualification is delivered at the EEC through Four / Five half-day workshops.

Level 3 Award in Leadership and Management

Who is this qualification for?

Target Group – Teaching and Support Staff

This qualification is ideal if you have management responsibilities but no formal training and are serious about developing your abilities. It is particularly suited to practising team leaders seeking to move up to the next level of management, and managers who need to lead people through organisational change, budget cuts, or other pressures.

A total of 3 credits are required to complete the programme.

Programme duration 3-6 months.

Level 3 Award in Leadership and Management

- Session 1 ILM registration, Induction
Understanding Leadership - Part 1 (2 credits)
- Session 2 Understanding Leadership Part 2 + Assignment
- Session 3 Leading and Motivating a Team (2 credits) + Assignment
- Session 4 Tutorial session, Next steps

Level 5 Award in Leadership and Management

Who is this qualification for?

Target group – Phase Leaders – SLT – Business Managers - Facilities

This qualification is designed for department heads, and other practising middle managers. It will enable managers to develop their skills and experience, improve performance and prepare for senior management responsibilities.

A total of 6 credits are required to complete the programme.

Programme duration 3-6 months.

Level 5 Award in Leadership and Management

- Session 1 ILM registration, Induction
Becoming an Effective Leader - Part 1 (5 credits)
- Session 2 Becoming an Effective Leader Part 2 + Assignment
- Session 3 Developing and Leading Teams to Achieve Organisational Objectives (4 Credits)
- Session 4 Developing and Leading Teams to Achieve Organisational Objectives – Part 2 + Assignment
- Session 5. Tutorial session, Next steps

Benefits for staff – ILM Level 3 and Level 5

- Develop and apply a wide range of essential leadership and management skills within the work environment.
- Build leadership capacity to motivate teams and influence with confidence.
- Develop and utilise a wide range of leadership styles
- Gain a broad understanding of key management and leadership theory to underpin and support growth and performance.
- Gain a nationally recognised qualification and associate membership to the Institute of Leadership and Management



Benefits for School

- Effective and confident first-line managers utilising best practice knowledge and skills
- Better relationships and communication in teams
- Improved Employee Engagement and Retention
- Increased Emotional Intelligence in the workplace
- Improved staff collaboration and performance
- Pathways for succession planning



Level 3 Award in Effective Coaching

- **Who is this qualification for?**
- **Teaching and support staff at all levels**

These qualifications are for learners at all levels who want to develop their knowledge and skills in effective coaching within an organisational context. They are ideal for both new and existing coaches

- A total of 10 credits are required to complete the programme.
- Programme duration 3-6 months.

Level 3 Award in Effective Coaching

- Session 1 ILM registration, Induction

Understanding Good Practice in Coaching within an Organisational Context

(3 credits) + Assignment.
- Session 2 Undertaking Coaching within an Organisational Context (4 credits) + Portfolio
- Session 3 Reflecting on Coaching Skills within an Organisational Context (3 credits) + Reflective Journal
- Session 4 Tutorial session / Next Steps

An Introduction to Coaching programme



Programme Structure

Session 1 – Understanding Good Practice in Coaching

Session 2 – Understanding the Roles and Responsibilities of an
Effective Coach

Sessions 3 – Coaching Practice using appropriate Models, Tools, and
Techniques

Session 4 – Coaching Practice, Observation, and Reflection