**Application for Teacher assistant apprenticeship level 3.**

An equal opportunities employer

**Apprenticeship job tile**

Please state the position you are applying for: Click or tap here to enter text.

**Required information about you**

Title: Click or tap here to enter text.

First name: Click or tap here to enter text.

Surname: Click or tap here to enter text.

Date of birth: Click or tap here to enter text.

Full address: Click or tap here to enter text.

Postcode: Click or tap here to enter text.

Home telephone: Click or tap here to enter text.

Mobile telephone: Click or tap here to enter text.

Email address: Click or tap here to enter text.

National insurance number: Click or tap here to enter text.

**Education History**

**Do you currently hold GCSE's A-C or Grade 4 and above in English and Maths?**

Yes [ ]  No [ ]

If yes, please state: Click or tap here to enter text.

If no, do you hold an equivalent qualification? i.e. Function Skills

Yes [ ]  No [ ]

If yes, please state achievement level: Click or tap here to enter text.

**Do you hold any qualifications as a Teaching assistant?**

Yes [ ]  No [ ]

If yes, please state: Click or tap here to enter text.

**Do you hold a level qualification or a degree?**

Yes [ ]  No [ ]

If yes, please state: Click or tap here to enter text.

If no, do you hold an equivalent qualification?

Yes [ ]  No [ ]

If yes, please state: Click or tap here to enter text.

**Disability**

The Equality Act 2010 defines a disabled person as someone who has a mental or physical impairment that has a substantial and long-term adverse effect on the person's ability to carry out normal day-to-day activities. As an employer, the Council is required by law to take action to remove barriers faced by disabled people.

Ealing Council is committed to employing disabled people and has been awarded the Two Ticks Disability Symbol by Jobcentre Plus. Under this scheme, one of our commitments is to interview any applicant with a disability, provided their application demonstrates that they meet the minimum essential requirements for the advertised vacancy. Ealing Council is committed to ensuring equality of opportunity to all applicants and employees and in the provision of services.

Please note that we offer special arrangements for considering applicants with disabilities.

Do you consider yourself to have a disability?

Yes [ ]  No [ ]

If you have a disability, are there adjustments that we could make to offer you a fair selection interview?

Yes [ ]  No [ ]

If yes, please give details of adjustments required: Click or tap here to enter text.

**Rehabilitation of Offenders Act 1974**

Posts involving work which brings you in regular contact with children, vulnerable adults, or people with disabilities and learning difficulties are exempt from the provisions of the Rehabilitation of Offenders Act 1974. You are therefore required to declare any convictions, cautions, reprimands and final warnings that are not 'protected' (ie filtered out) as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013). The amendments to the Exceptions Order provide that certain 'spent' convictions and cautions are 'protected' and are not subject to disclosure to employers and cannot be taken into account.

Please ensure that you answer the following questions honestly as false statements or withholding relevant information will result in one of the following actions being taken:

* Your application will be taken no further
* An offer of employment will be withdrawn
* Disciplinary action leading to dismissal will be taken (if employment has commenced)

**I am applying for a post which involves working with one of the groups detailed above and I have a conviction or caution for which I have provided information below.**

If you are applying for other employment, for example, not working with vulnerable groups as above, do you have any convictions or cautions that are NOT SPENT, or criminal prosecution(s)?

Yes [ ]  No [ ]

If yes, please give details: Click or tap here to enter text.

**I am applying for a post which involves working with one of the groups detailed above and I have a conviction or caution for which I have provided information below.**

Please specify:

Yes [ ]  No [ ]

If yes, please give details: Click or tap here to enter text.

If you are applying for other employment, for example, not working with vulnerable groups as above, do you have any convictions or cautions that are NOT SPENT, or criminal prosecution(s)?

Please specify:

Yes [ ]  No [ ]

If yes, please give details: Click or tap here to enter text.

**Data Protection Act 1998**

The information given on this form will form part of the contract of the Apprenticeship training position for successful candidates. Under the terms of the Data Protection Act 1998 the information you give us will only be used for the purpose of personnel management. We may contact other relevant organisations to check factual information you have given on this application form. The information will be stored manually and electronically and disposed of after 12 months if your application is unsuccessful.

The council is under a duty to protect the public funds it administers, and to this end, **should the council offer you an Apprenticeship training position,** it may use the information you have provided on this form within this authority for the prevention and detection of fraud. It may also share this information with other bodies administering public funds solely for this purpose of protecting those funds.

**Declaration**

I declare that the information given on this form is correct to the best of my knowledge and belief and I understand that any false statements on this form is an offence and could result in my application being taken no further, or offer of an Apprenticeship training position, or disciplinary action leading to dismissal will be taken (if the training position has commenced). I agree that the information I give you in connection with this application for employment may be stored and processed for the purpose of personnel management.

Signature: Click or tap here to enter text.

Date: Click or tap here to enter text.

If you wish to be informed of the information we hold about you please contact,

The Data Protection Officer (ICD)

Ealing Council

Perceval House

14-16 Uxbridge Road

London W5 2HL

or email at dataprotection@ealing.gov.uk

**Monitoring Information**

Ealing Council is committed to ensuring equality of opportunity to all applicants and employees and in the provision of services. To monitor how well we are doing, you are asked to provide the following information:

**Which of the following best describes you?**

Female [ ]  Male [ ]  Other please specify Click or tap here to enter text.

Choose one section from (A) to (E) then ‘cross’/check the appropriate box to indicate your Ethnic Background

**A WHITE**

British [ ]  Irish [ ]

Any other white background please specify Click or tap here to enter text.

**B BLACK OR BRITISH**

Caribbean [ ]  African [ ]

Any other black background, please specify Click or tap here to enter text.

**C MIXED**

White and Black Caribbean [ ]  White and Black African [ ]  White and Asian [ ]

Any other mixed background, please specify Click or tap here to enter text.

**D ASIAN OR ASIAN BRITISH**

Indian [ ]  Pakistani [ ]  Bangladesh [ ]

Any other Asian background, please specify Click or tap here to enter text.

**E CHINESE OR OTHER ETHNIC GROUP**

Chinese [ ]

Any other ethnic background, please specify Click or tap here to enter text.