Data Collection and Analysis Newsletter

Summer term 2023/2024

For primary schools

Welcome to the 2023/2024 summer term edition of the Data Collection and Analysis Newsletter for primary schools. The aim of this newsletter is to communicate relevant issues, changes and improvements in the LA's data collection, analysis, and reporting procedures, as well as to publicise the services and information we offer.

As usual, please can administrators ensure they pass a copy of this newsletter on to their head and assessment lead, so these important updates reach the relevant people in each school.

Schools Performance and Data Team

The Schools Performance and Data Team continue to provide a variety of services concerning the collection, analysis, and reporting of a range of data including school and pupil performance, inclusion, SEND, Virtual School, alternative provision, and school place planning data.

The team consists of six staff and remains hybrid, with regular in-the-office days. Personal contact details can be found at the bottom of this newsletter but please continue to use schoolsdatateam@ealing.gov.uk for general enquiries. Our shared inbox enables any member of the team to pick up urgent enquiries and respond in a timely manner.

Sadly, Shane Ryan will be leaving the team at the end of August. Shane has been an invaluable member of the team, supporting schools and colleagues at the local authority. Shane will be returning to Elthorne Park High School as a part of their senior leadership team – congratulations to Shane on his new role!

Summer school census – thank you!

At the time of writing, all Ealing schools have had their summer census return approved by the LA and authorised by the DfE. Many thanks to all the members of staff who contributed towards the timely return of school census data, and to those who worked with Viktorija to resolve errors and queries over the last few weeks.

Autumn school census 2024

Autumn school census day is Thursday 3rd October 2024. As usual the local authority ask that schools submit their return by **Friday 4th October 2024** (even if it is still draft) and notify us if there is likely to be a delay beyond this in making your return. Schools should make dry runs in their MIS (Management Information System) in advance of the count day to resolve as many errors and queries as possible as well as to conduct data quality checks. Schools are also encouraged to make use of the DfE Familiarisation blade that is available in COLLECT two weeks before the census date to assist them in making a timely and accurate return. The DfE have additional validation that is only available in the COLLECT system so schools should make a draft submission on COLLECT as early as possible after 3rd October to highlight any additional queries from the DfE.

Please also remember that children in alternative provision should be recorded on your MIS for submission as part of the termly school census as per this guidance - Complete the school census - Data items 2024 to 2025 - Guidance - GOV.UK (www.gov.uk)

Further information and updates will be made available shortly on the EGfL (Ealing Grid for Learning) - https://www.egfl.org.uk/finance-and-data/data-collection/school-census.

School workforce census 2024

School workforce census day for 2023 is Thursday 7th November 2024. More information can be found online on the EGfL and the DfE website:

- School workforce census (SWC) | Ealing Grid for Learning (egfl.org.uk)
- School workforce census: guide to submitting data - GOV.UK (www.gov.uk)

Primary Data/Census Leads Group

Thank you to all staff who attended our last primary data leads meeting. Our next meeting will be held in the autumn term, and we intend to continue with the format so long as the meetings are proving beneficial. If you would like to attend this meeting and have not attended previously, please email us on schoolsdatateam@ealing.gov.uk.

Summer assessment & data collection 2024

At the time of writing, we are amid the statutory summer assessment collections. Thank you to the schools who have already submitted some data items, but we are aware that the majority of schools will be to returning data in the next ten days (making sure to meet the individual deadlines in the table below).

The earlier you can submit, the more likely the LA will be able to check your data and resolve any errors and queries. It is of upmost importance that you meet the Key Stage 2 deadline for returning teacher assessment data on the Primary Assessment Gateway, as no changes can be made beyond this date. Please let the team know if you are having any problems as soon as possible.

	Timeline & Deadlines	Submission Process
Early Years Foundation Stage Profile	Submit results to the LA by **Friday 28th June**	Schools should use their MIS system to record EYFSP (Early Years Foundation Stage Profile) outcomes in the usual way, export a CTF (Common Transfer File) of the final data and upload as a CTF via the School-to-School system accessed via DfE Sign In
Phonics	Submit results to the LA by **Tuesday 25th June**	Schools should use their MIS system to record Phonics outcomes in the usual way, export a CTF of the final data and upload as a CTF via the School-to-School system accessed via DfE Sign In
Multiplication Tables Check	Submit results to the LA by **Friday 5th July**	Schools should download a CTF results file (available on the MTC (Multiplication Table Check) portal after results have been submitted) and upload to the LA via the School-to-School system accessed via DfE Sign In

	Timeline & Deadlines	Submission Process
Key Stage 2	Submit KS2 teacher assessments by **Friday 28th June**	Schools should submit KS2 TA data directly to the DfE via the **Primary Assessment Gateway** - https://www.primaryassessmentgateway.education.gov.uk/

For more information – including updates over the next few months – please visit: End of key stage assessment data collections | Ealing Grid for Learning (egfl.org.uk).

Resource for Schools: Perspective Lite

We would like to remind all ELP schools that headteachers have been issued a **Perspective Lite** log-in - Perspective (angelsolutions.co.uk). We would like to encourage all schools to log-in and become familiar with the portal, as various pre-populated NCER reports will be made available throughout the year to supplement the bespoke reports the team produce. Furthermore, schools have the capability to freely explore their census and attainment data. If this is something you are yet to use – or need a reminder of your login – please email franchettim@ealing.gov.uk. Please note: accounts are by default registered to school heads, but additional accounts can be created.

2024 Check Your Performance Data

The 'Check your performance measures data' (CYPMD) replaces the old table checking service the schools are used to completing. We expect the process will remain largely unchanged in terms of timescales and actions for schools. The Check Your Performance Measures Data (CYPMD) Help Centre is now open, here you will find the latest information regarding the key stage 2 (KS2), key stage 4 (KS4) June, key stage 4 (KS4) Autumn and 16 to 18 Autumn checking exercises and performance data sharing for the 2023/24 academic year. Please check that page on a regular basis for updates.

From here you can:
- View all previously issued communications to schools by the CYPMD team,
- Find out how you can contact the CYPMD Helpline if you need further advice,
- Access all checking exercise guidance documents, these will be available prior to each checking exercise,
- Access a link to the CYPMD portal, to view your data and, if necessary, request amendments to your pupil/student lists **(please note that the DfE will notify schools and colleges by email when a link will be available, this will be prior to each checking exercise going live).**

School reports on the EGfL

As with previous years, we intend on producing EYFS (Early Years Foundation Stage), Phonics, and Key Stage 2 reports across the summer break. The provisional Key Stage 2 report is usually ready by the end of September, once the DfE have made test data available to the LA.

When reports are published by the team, we put out a news item via the EGFL (Ealing Grid for Learning), so do sign up for weekly gatekeeping emails to make sure you are kept updated - Gatekeeping news | Ealing Grid for Learning (egfl.org.uk)

For any queries or comments on the content of the reports on the school or LA report pages, please contact Jen or Shane. Any queries relating to EGFL logins please contact egflwebteam@ealing.gov.uk.

Additional Support for Schools

We offer a tailored service to schools through buy-back. Schools can also commission the Performance and Data Team to undertake additional analysis or training above and beyond that currently offered.

This buy back service is available for 2023/24 at a cost of £350 per half day (£450 non ELP schools) (or on a pro rata basis), subject to availability and capacity, and can be booked by contacting Jen.

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