

# Data Collection and Analysis Newsletter

Summer term 2023/2024

*For secondary schools*

Welcome to the 2023/2024 summer term edition of the Data Collection and Analysis Newsletter for high schools. The aim of this newsletter is to communicate relevant issues, changes and improvements in the LA's data collection, analysis, and reporting procedures, as well as to publicise the services and information we offer.

As usual, please can administrators ensure they pass a copy of this newsletter on to their head and assessment lead, so these important updates reach the relevant people in each school.

## Schools Performance and Data Team

The Schools Performance and Data Team continue to provide a variety of services concerning the collection, analysis, and reporting of a range of data including school and pupil performance, inclusion, SEND, Virtual School, alternative provision, and school place planning data.

The team now consists of six staff and remains hybrid, with regular in-the-office days. Personal contact details can be found at the bottom of this newsletter but please continue to use [schoolsdatateam@ealing.gov.uk](mailto:schoolsdatateam@ealing.gov.uk) for general enquiries. Our shared inbox enables any member of the team to pick up urgent enquiries and respond in a timely manner, in the absence of specific area leads.

Sadly, Shane Ryan will be leaving the team at the end of August. Shane has been an invaluable member of the team, supporting schools and colleagues at the local authority. Shane will be returning to Elthorne Park High School as a part of their senior leadership team – congratulations to Shane on his new role!

## Summer school census – thank you!

At the time of writing, all LA maintained Ealing schools have had their summer census return approved by the LA and authorised by the DfE. Many thanks to all the members of staff who contributed towards the timely return of school census data, and to those who worked with Viktorija to resolve errors and queries over the last few weeks.

## Autumn school census 2024

Autumn school census day is Thursday 3<sup>rd</sup> October 2024. As usual the local authority ask that schools submit their return by **Friday 4<sup>th</sup> October 2024** (even if it is still draft) and notify us if there is likely to be a delay beyond this in making your return. Schools should make dry runs in their MIS (Management Information System) in advance of the count day to resolve as many errors and queries as possible as well as to conduct data quality checks. Schools are also encouraged to make use of the DfE Familiarisation blade that is available in COLLECT two weeks before the census date to assist them in making a timely and accurate return. The DfE have additional validation that is only available in the COLLECT system so schools should make a draft submission on COLLECT as early as possible after 3<sup>rd</sup> October to highlight any additional queries from the DfE.

Please also remember that children in alternative provision should be recorded on your MIS for submission as part of the termly school census as per this guidance - [Complete the school census - Data items 2024 to 2025 - Guidance - GOV.UK \(www.gov.uk\)](#)

Further information and updates will be made available shortly on the EGfL (Ealing Grid for Learning) - <https://www.egfl.org.uk/finance-and-data/data-collection/school-census>.

## School workforce census 2024

School workforce census day for 2023 is Thursday 7<sup>th</sup> November 2024. More information can be found online on the EGfL and the DfE website:

- [School workforce census \(SWC\) | Ealing Grid for Learning \(egfl.org.uk\)](#)
- [School workforce census: guide to submitting data - GOV.UK \(www.gov.uk\)](#)

## Secondary Data/Census Leads Group

Our next meeting will be held in the autumn term, most probably in September. We will be in touch directly with previous attendees and contacts when a date has been set. If you would like to attend this meeting and have not attended previously, please email us on [schoolsdatateam@ealing.gov.uk](mailto:schoolsdatateam@ealing.gov.uk). Our next meeting will cover the autumn pupil census and workforce census, as well as any queries, suggestions, or issues raised ahead of the next academic year.

## Early Transfer Form

We produced version 1 of your Early Transfer forms in April for high schools this year using spring school census data (from Ealing primary schools and those in participating neighbouring boroughs), matched to a variety of centrally held administrative systems.

Once primary assessments have been submitted, we will include provisional KS2 teacher assessments and test outcomes in version 2 of the ETF in July.

## GCSE and A Level Results Days

A-Level results day is Thursday 15<sup>th</sup> August 2024

GCSE results day is Thursday 22<sup>nd</sup> August 2024

As usual we will be asking schools to return summary data on their results to us by noon on Thursday 15<sup>th</sup> August (A Levels & post 16) and by noon on Thursday 22<sup>nd</sup> August (GCSEs) where possible to Mike – [schoolsdatateam@ealing.gov.uk](mailto:schoolsdatateam@ealing.gov.uk)

More information and the relevant forms will be shared on the EGfL shortly.

## 2024 Check Your Performance Data

The 'Check your performance measures data' (CYPMD) replaces the old table checking service the schools are used to completing. We expect the process will remain largely unchanged in terms of timescales and actions for schools. The [Check Your Performance Measures Data \(CYPMD\) Help Centre](#) is now open, here you will find the latest information regarding the [key stage 2 \(KS2\)](#), [key stage 4 \(KS4\) June](#), [key stage 4 \(KS4\) Autumn](#) and [16 to 18 Autumn](#) checking exercises and performance data sharing for the 2023/24 academic year. Please check that page on a regular basis for updates.

From here you can:

- View all previously issued communications to schools by the CYPMD team,
- Find out how you can contact the CYPMD Helpline if you need further advice,
- Access all checking exercise guidance documents, these will be available prior to each checking exercise,
- Access a link to the CYPMD portal, to view your data and, if necessary, request amendments to your pupil/student lists (**please note that the DfE will notify schools and colleges by email when a link will be available, this will be prior to each checking exercise going live**).

The 2024 Key Stage 4 June Checking Exercise will **open at 9:30am on Monday 24 June 2024 and close at 5:00pm on Friday 5 July 2024. Further information including access arrangements will be sent to schools and colleges by the DfE prior to opening.**

## Resource for Schools: Perspective Lite

We would like to remind all ELP schools that headteachers have been issued a **Perspective Lite** log-in - [Perspective \(angelsolutions.co.uk\)](https://angelsolutions.co.uk). We would like to encourage all schools to log-in and become familiar with the portal, as various pre-populated NCER reports will be made available throughout the year to supplement the bespoke reports the team produce. Furthermore, schools have the capability to freely explore their census and attainment data. If this is something you are yet to use – or need a reminder of your login – please email [franchettim@ealing.gov.uk](mailto:franchettim@ealing.gov.uk). Please note: accounts are by default registered to school heads, but additional accounts can be created.

## School reports on the EGfL

Reports that have recently been made available include your final KS4 and KS5 attainment reports, school data summaries, LA SEN Audit Report, Geographical Report and Spring Census reports.

When reports are published by the team we put out a news item via the EGFL (Ealing Grid for Learning), so do sign up for weekly gatekeeping emails to make sure you are kept updated - [Gatekeeping news | Ealing Grid for Learning \(egfl.org.uk\)](https://egfl.org.uk)

For any queries or comments on the content of the reports on the school or LA report pages, please contact Jen or Shane. Any queries relating to EGFL logins please contact [egflwebteam@ealing.gov.uk](mailto:egflwebteam@ealing.gov.uk).

## Additional Support for Schools

We offer a tailored service to schools through buy-back. Schools can also commission the Performance and Data Team to undertake additional analysis or training above and beyond that currently offered.

This buy back service is available for 2023/24 at a cost of £350 per half day (£450 non ELP schools) (or on a pro rata basis), subject to availability and capacity, and can be booked by contacting Jen.

## Contact Details for the Schools Research and Data Team:

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